

Privacy Policy

LG CNS SPACE-N (hereinafter referred to as the "Company"), in accordance with Article 30 of the Personal Information Protection Act, establishes and discloses the following personal information processing guidelines in order to protect the personal information of information subjects and to promptly and smoothly handle any grievances related thereto.

1. Purpose of processing personal data

The Company processes personal information for the following purposes. The personal information processed will not be used for any purpose other than the following purposes, and if the purpose of use changes, the Company will take necessary measures such as obtaining separate consent in accordance with Article 18 of the Personal Information Protection Act

1) Membership and management

- Prevention and sanctions against acts that interfere with the smooth operation of the service (including account theft and unauthorized use)
- Records of service use, statistics on access frequency and service use, establishment of a service environment to protect privacy, and utilization for service improvement
- Data linkage and user management for membership registration and operation

2) Use and provision of services

- Developing new services and providing various services
- To handle inquiries or complaints and deliver notices
- Responding to inquiries via webpage, mail, telephone, etc.

4) Inquiries and expert consultation

- Integrated support services required for the introduction of SPACE-N service (consultation support and service explanation such as introduction inquiry consultation/expert consultation/experience consultation, etc.)

2. Items of personal information processed and retention period

1) The Company shall process and retain personal information within the period of retention and use of personal information in accordance with the laws and regulations or within the period of retention and use of personal information agreed upon when collecting personal information from the information subject.

(1) Membership and management

- Required items: ID, password, name, company name, e-mail
- Optional items: Department name
- Retention period: immediately destroyed after membership withdrawal

(2) Use and provision of services

- Required items: name, e-mail, company name, contact information
- Optional items: Department name,
- Retention period: immediately destroyed after membership withdrawal

※ We utilize cookie information for your convenience. The following cookie information may be automatically generated and collected in the process of using the website service.

- User activity logs
- IP address, cookies, date and time of visit, and records of your use of the Service.

※ For more information, please refer to [10. Installation and operation of automatic personal information collection devices and refusal thereof].

- Right to Refuse Consent and Disadvantages of Refusal of Consent You have the right to object to the collection of information. However, if you refuse to give consent, we may be limited in our ability to respond to your inquiry.

※ The above information includes not only the information initially collected but also the information changed by modifying the information.

2) However, if the following reasons apply, we will retain the information until the reason ends.

- If there is an ongoing investigation or investigation for violation of relevant laws and regulations, we will retain the information until the investigation or investigation ends.

- In the event that a debt or debt relationship remains due to the use of the website, until the debt or debt relationship is settled.

- Records of transactions such as display, advertisements, contract contents and performance in accordance with the Act on Consumer Protection in Electronic Commerce, etc.

Records of contract or subscription withdrawal, payment, and supply of goods: 5 years

Records of consumer complaints or dispute handling: 3 years

3. Consignment of personal information processing tasks

The Company does not currently entrust personal information.

When the company consigns personal information, it will disclose it through this privacy policy without delay.

4. Provision of Personal Information to Third Parties

The Company shall not use or provide the User's personal information to a third party beyond the scope disclosed in "01. Purpose of Processing Personal Information" and "02. Items of Personal Information Processed and Retention Period" except with the User's consent or in accordance with the provisions of relevant laws and regulations. However, the following cases are exceptions.

1) If the user has given prior consent

2) In accordance with the provisions of relevant laws and regulations, or when requested by an investigative agency in accordance with the procedures and methods prescribed by laws and regulations for investigation purposes

3) When necessary for the settlement of charges for the provision of the Service

4) In the event of an emergency such as a disaster, infectious disease, an event or accident that poses an imminent danger to life or body, or an imminent loss of property

5) For the purpose of national security and/or law enforcement, we may provide personal information to related organizations without the consent of the information

subject if requested by public institutions and government agencies, including public institutions and government agencies outside the country of residence.

5. International Transfers of Personal Data

The Company does not transfer personal information internationally. In the event that cross-border data backup (storage) is implemented to protect data in the future, we will disclose the consignment information and consignment information through the privacy policy.

6. Destruction of Personal Information

- 1) The Company shall destroy the personal information without delay when the personal information becomes unnecessary due to the expiration of the personal information retention period or the achievement of the purpose of processing.
- 2) If the personal information retention period agreed to by the information subject has elapsed or the purpose of processing has been achieved, but the personal information must continue to be preserved in accordance with other laws and regulations, the personal information shall be transferred to a separate database (DB) or preserved in a different storage location.
- 3) Procedures and methods for the destruction of personal information are as follows.

- Destruction Procedure: The Company selects the personal information for which the reason for destruction has occurred and destroys the personal information with the approval of the personal information protection officer of SPACE-N.

- Destruction method: SPACE-N's personal information is stored in the form of electronic files and is destroyed using technical methods that cannot be reproduced.

7. Measures regarding the destruction of personal information of non-users

- 1) The Company converts users who have not used the Service for one year to a dormant account and separately stores their personal information. The separately stored personal information is stored for one year and then destroyed without delay.

2) The Company shall notify the user of the fact that the personal information will be kept separately, the date of conversion, and the items of personal information to be kept separately via email at least 30 days before the conversion.

8. Rights, obligations, and methods of exercise of information subjects and legal representatives

1) The information subject may exercise rights such as accessing, correcting, deleting, processing, and organizing personal information at any time to SPACE-N.

- If a member requests correction of errors in personal information, the Company will not use or provide the personal information to a third party until the correction is completed. If the incorrect personal information has already been provided to a third party, the Company will notify the third party of the correction without delay and take measures to correct it.

2) The exercise of the rights under Paragraph 1 may be made in writing, e-mail, facsimile transmission (FAX), etc. in accordance with Article 41 (1) of the Enforcement Decree of the Personal Information Protection Act, and SPACE-N will take action without delay.

3) The exercise of the rights under Paragraph 1 may be made through an agent, such as the legal representative of the information subject or a person who has been delegated. In this case, a power of attorney in the form of Appendix No. 11 to the Enforcement Rules of the Personal Information Protection Act must be submitted.

4) The rights of the information subject may be restricted pursuant to Article 35 (4) and Article 37 (2) of the Personal Information Protection Act.

5) A request for correction and deletion of personal information cannot be made if the personal information is specified as the subject of collection under other laws.

6) SPACE-N shall verify whether the person making a request for access, correction, deletion, or suspension of processing in accordance with the rights of the information subject is the person or a legitimate representative.

9. Measures to ensure the safety of personal information

The Company takes the following measures to ensure the safety of personal information.

1) Administrative measures

- Restriction and training of personal information handlers SPACE-N's personal information handlers are limited to the person in charge, and a separate password for this purpose is granted and regularly updated, and compliance with the Privacy Policy is always emphasized through frequent training for the person in charge.

- Restriction of access to the personal information processing system We have established internal standards for the system access rights of personal information handlers and manage granting, changing, and revoking them. We implement measures to manage personal information handlers, such as managing the criteria/change period for generating passwords for personal information handler access rights.

2) Technical Measures

- SPACE-N is committed to security by installing an intrusion prevention system, transmission data encryption (SSL), access control system, etc. to ensure safety so that personal information is not lost, stolen, leaked, altered or damaged when processing your personal information.

10. Operating and rejecting the installation of automatic personal information collection devices

SPACE-N does not currently operate a device that collects personal information automatically generated when using the service, such as cookies. However, if it is necessary to provide services in the future, an automatic collection device may be installed and operated, and in this case, the information subject may have the option to install cookies or refuse to store all cookies.

1) What are cookies?

A cookie is a very small text file that the server used to operate the website sends to the browser of the information subject, and is stored on the hard disk of the information subject's computer. After that, when the information subject visits the website, the website server reads the contents of the cookie stored on the information subject's hard disk and is used to maintain the information subject's preferences and provide customized services. Cookies do not automatically or

actively collect information that identifies an individual, and the information subject can refuse to store or delete such cookies at any time.

2) How to reject cookie settings

- Cookies are used to analyze access frequency and visit time and to provide information on users' usage patterns. Cookies can be set in your web browser to allow all cookies, check each time a cookie is saved, or refuse to save all cookies.

How to refuse the setting of cookies in your

browser e.g. you can choose to accept all cookies by selecting an option in your web browser, to check each time a cookie is saved, or to choose not to save all cookies.

- Example settings (Chrome): Tools > settings > Privacy & Security > Cookies and other site data at the top of the web browser

- Example (Microsoft Edge): Tools at the top of your web browser Settings > > Cookies and site permissions

If the user refuses to install cookies, it may be difficult to provide the automatic setting convenience function.

11. Personal Information Protection Officer

1) The Company is responsible for the overall management of personal information processing, and appoints a person in charge of personal information protection as follows to handle complaints and damage relief of information subjects related to personal information processing.

SPACE-N Personal Information Protection Officer : Lee Sang-hoon Team Leader

Department : Digital Service Offering Team

Contact : SPACEN@lgcns.com

SPACE-N Personal Information Protection Department

SPACE-N Solution Inquiry: SPACEN@lgcns.com

Chief Privacy Officer : Lee Sang-hoon

2) The information subject may inquire about all personal information protection-related inquiries, complaints, damage relief, etc. that occurred while using SPACE-N's services (or business) to the personal information protection officer and the

department in charge. SPACE-N will respond to and handle inquiries from the information subject without delay.

12. Request for access to personal information

The information subject may request access to personal information pursuant to Article 35 of the Personal Information Protection Act to the following departments. The Company will endeavor to promptly process the information subject's request for access to personal information.

1) Personal Information Access Request Reception and Processing Department

The '11. Personal Information Protection Officer' is in charge of personal information access requests.

13. Remedies for infringement of rights and interests

The information subject may apply for dispute resolution or consultation to the Personal Information Dispute Mediation Committee or the Personal Information Infringement Report Center of the Korea Internet & Security Agency to receive relief due to personal information infringement. In addition, please contact the following organizations for other personal information infringement reports and consultations.

1) Personal Information Infringement Report Center (operated by the Korea Internet & Security Agency)

- Responsibilities: Reporting personal information infringement and applying for counseling

- Homepage: privacy.kisa.or.kr

- Phone: (without area code) 118

- Address: (58324) 9, Jinheung-gil, Naju-si, Jeollanam-do, Korea Internet and Security Agency, Personal Information Infringement Report Center

2) Personal Information Dispute Mediation Committee (operated by the Personal Information Protection Commission)

- Responsibilities: Personal information dispute mediation application, collective dispute mediation (civil resolution)

- Homepage: www.kopico.go.kr

- Telephone: (without area code) 1833-6972

- Address: 12th floor, Government Complex, 209 Sejong-daero, Jongno-gu, Seoul, 03171, Korea

3) Cyber Investigation Division, Supreme Prosecutors' Office: (without area code) 1301, privacy@spo.go.kr (www.spo.go.kr)

4) National Police Agency Cyber Investigation Bureau: (without area code) 182 (ecrm.police.go.kr)

5) SPACE-N guarantees the information subject's right to self-determination of personal information and strives to provide counseling and damage relief due to personal information infringement, and if you need to report or consult, please contact '11. Personal Information Protection Officer'

14. Changes to the Privacy Policy

1) This Privacy Policy is effective from January 7, 2025. If there are any additions, deletions, or modifications to the Privacy Policy, we will notify you in advance through your email.